



## US Nanny Institute Scholarship Application Form – Herk and Nivens Scholarships

Instructions: Complete this form in its entirety and save or scan as a pdf file. Applications with illegible or incomplete content will not be accepted. Submit the application to [info@usnannyinstitute.com](mailto:info@usnannyinstitute.com) prior to the deadline. For more information or additional support, contact [info@usnannyinstitute.com](mailto:info@usnannyinstitute.com).

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### Part I – Applicant Information

Legal Name: \_\_\_\_\_  
                        First                                Middle                                Last (Family)                                Suffix

Birthdate: \_\_\_\_\_ Preferred First Name: \_\_\_\_\_  
(mm/dd/yyyy)

Permanent Address: \_\_\_\_\_  
  Street Address  City, State, and Zip Code

Are you a US Citizen or have a permanent resident card?  Yes  No

Are you fluent in English?  Yes  No

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### Part II – High School Education

High School Name: \_\_\_\_\_

School Address: \_\_\_\_\_  
                                Street Address  City, State, and Zip Code

Graduation Date: \_\_\_\_\_ or  Currently Enrolled  
(mm/dd/yyyy)

Did you receive a GED or equivalent?  Yes  No Date: \_\_\_\_\_  
(mm/dd/yyyy)

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### **Part III – Essays**

Instructions: Answer each essay question in your own words. Each essay should be at least 100 but no more than 250 words, written without assistance.

Essay #1: Share an example of your unique childcare style or philosophy. Examples can include favorite activities, how you communicate with a child's parents or how you view the childcare industry.

Essay #2: Share a time you had to manage a difficult experience or situation.

The remainder of this page is intentionally left blank to allow room for the essays.

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## Part IV – Paid Childcare Work Experience

Provide information for at least one childcare employer including business or family name, contact person name, address, phone, and email. Persons completing employment verification must be willing to confirm authenticity of employment, if contacted.

Business or Family Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address

\_\_\_\_\_ City, State, and Zip Code

Business or Family Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address

\_\_\_\_\_ City, State, and Zip Code

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## Part V - Additional Information

Have you ever been placed on probation, suspended, removed, dismissed, or expelled from any school or academic program since 9<sup>th</sup> grade?  Yes  No

Other than traffic offenses, have you ever been convicted of any misdemeanor or felony?  Yes  No

If you answered yes to either question, provide an explanation and the approximate dates of each incident.

If you have additional information that was not specifically requested or did not fit in the space provided, attach a separate page at the end of this application.

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## Part VI – Statement of Understanding and Important Information

Statement of Understanding. This statement of understanding is an agreement between myself and US Nanny Institute upon acceptance by US Nanny Institute. As a student of an US Nanny Institute program, I agree to the following:

- I understand all program requirements and policies are available online in the course catalog and policies. I acknowledge that I have received a copy and I have reviewed it in its entirety before enrolling in a program. I understand it is my responsibility to familiarize myself with these policies.
- I understand I have 90 days to complete all courses or program requirements from the Enrollment date and 10% of the program is due each week.

- I understand that if I receive a scholarship, I will have 14 days to accept the scholarship and enroll in US Nanny Institute. If I am unable to enroll within 14 days and complete the entire program within 90-days, I will not accept the scholarship.
- I understand I am expected to engage professionally and positively in the learning management community and on social media while a student and while seeking or employed as a Babysitter, Nanny, or childcare provider.
- I understand I am not permitted to share my account or log in information with anyone for any reason and all materials used in the courses and certificate programs, including video lessons, references, quizzes, and tests, are copyrighted and cannot be shared.
- I understand that if the objective of enrolling in this program is to gain employment, it is incumbent upon me to seek my own employment through my own endeavors. US Nanny Institute provides placement tools for students but does not guarantee employment. I understand US Nanny Institute is not responsible for employment decisions between myself and another entity.
- I understand that any controversy or claim arising out of or relating to the agreement or the breach thereof, shall be settled by arbitration. The number of arbitrators shall be one. The place of arbitration shall be Manatee County, Florida and Florida law shall apply.

#### Grounds for Termination

I agree to comply with the rules and policies and understand that US Nanny Institute shall have the right to terminate this contract and my enrollment at any time for violation of rules and policies as outlined in the Course Catalog and Policies. I understand that US Nanny Institute reserves the right to modify the rules and regulation, and that I will be advised of any and all modifications.

#### Graduation Requirements

I understand that in order to graduate from the program and to receive the diploma, I must successfully complete the required number of scheduled clock hours as specified in the catalog and on the Student Enrollment Agreement, pass all assignments, and pass proficiency exams with at least an 80%, and satisfy all financial obligations to US Nanny Institute.

#### Waiver of Liability

I hereby release, discharge, and agree to hold harmless US Nanny Institute, its trustees, agents, employees, representatives and volunteers, from any and all liability arising out of or in connection with my participation in the Academic Program and/or job placement services. For purposes of this Release, liability means all claims, demands, losses, causes of action, suits or judgments or any kind that I or my heirs, executors, administrators, and assigns may have against US Nanny Institute, its trustees agents, employees, representatives and volunteers, because of a failure to pass any course or class or obtain any particular grades, personal injury, accident, illness, or death or because of any loss or damage to property that occurs to a person including me or to my property during the Academic Program and that results from any cause including but not limited to the passive or active negligence or other acts of US Nanny Institute, its trustees, agents, employees, representatives and volunteers, other than fraud, willful misconduct, or a knowing violation of the law.

#### Indemnification

Notwithstanding any insurance coverage which may be in effect and in addition to any additional undertakings referred to herein, I will, to the extent allowed by law, defend and indemnify and hold harmless US Nanny Institute, its trustees, agents, employees, representatives and volunteers (hereinafter collectively referred to as the "Releasee") from any and all liability, claims, losses, expenses, judgments or demands including the obligations of Releasee on account of any similar agreement Releasee has with me, including demands arising from injuries or death of persons and damage to property, arising directly or indirectly out of my participation in the Academic Program, save and except for claims or litigation arising from the willful misconduct of Releasee and I will make good and reimburse Releasee for any



expenditures, including reasonable attorneys' fees that Releasee may have by reason of such matters, and if requested by Releasee, I shall defend such suit at my sole cost and expense.

#### Acknowledgement

This contract contains the entire agreement between US Nanny Institute and myself, and no further modification or representation except as here in expressed in writing will be recognized.

Notice to prospective students: do not sign this application and agreement before you have read it or if it contains any blank spaces. All signers have received and read a copy of this document and catalog. The catalog can be downloaded at <https://www.usnannyinstitute.com/enroll>.

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### Part VII - Authorization

Please read the following statement carefully, then acknowledge that you have read and approved it by providing the information requested at the bottom of the page. Please note that an e-signature is the electronic equivalent of a hand-written signature.

By signing below, I confirm that the information provided on this application is accurate and true to the best of my knowledge. By my signature below, I certify that I have read, fully understand and accept all terms of this application and agreement.

In addition to the terms provided, your signature below

1. Authorizes US Nanny Institute to access all requested records and review your student information for the application and enrollment process.
2. Certifies the above content and written essays are original, authored without assistance and the statements are true and correct to the best of your knowledge. You understand that a false statement may disqualify you from the Nivens Scholarship and enrollment at US Nanny Institute.
3. Confirms all information in this application including any supplemental information is factually true and honestly presented and that you are the person submitting this application form.
4. Provides consent to receive marketing information from US Nanny Institute.
5. Authorizes US Nanny Institute to release your first name, last initial, city, and state if you are selected as a scholarship recipient.

Please signify your acceptance by entering the information requested in the fields below.

\_\_\_\_\_  
Signature (First and Last Name)

\_\_\_\_\_  
Printed (First and Last Name)

\_\_\_\_\_  
(mm/dd/yyyy)

The remainder of this page is intentionally left blank.

## Scholarship Procedures

1. The scholarship application is available to any US citizen or permanent resident over the age of 18 who meets the scholarship and US Nanny Institute program requirements. Applicants should plan to continue in a childcare related field.
2. The amount and number of scholarships is established by the amount donated to this scholarship fund and is not recurring.
3. All applications, essays, and supportive material must be legible (ideally typed), grammatically correct and complete for acceptance and review for the scholarship.'
4. The Scholarship application form must be received prior to the application deadline.
5. All applications must be submitted to info@usnannyinstitute.com. A confirmation email receipt will be provided to the email address that submitted the application. If the applicant does not receive a confirmation receipt within 3 business days, email or call 941-773-9020.
6. The Scholarship review committee will make the final decision on the selected scholarship recipient within 45 days of the scholarship application deadline.
7. The monetary award will be provided directly to US Nanny Institute.

## Scholarship Application Evaluation Criteria

Stage 1: Mandatory Items. A "No" removes the applicant from further consideration.

All items are complete, legible, and provided by deadline  Yes  No

Stage 2: Essay Pass/Does Not Pass. The written essays will be evaluated on three grammatical criteria: organization, grammar, and spelling. A "Does Not Pass" removes the applicant from further consideration.

	Pass	Does Not Pass
Organization	Essay answers question and shows good organization but may lack appropriate transitions	Essay does not answer question or is disorganized and confusing
Grammar	Shows successful grammar usage with fewer than 3 grammar mistakes	Does not show successful grammar usage with 3 or more grammar mistakes
Spelling	Shows successful spelling with fewer than 3 spelling mistakes	Does not show successful spelling with 3 or more spelling mistakes

Stage 3: Essay Ranking. The written essays will be evaluated on content and overall effect.

Score	Ranking	Criteria
1 -2	Poor	Essay does not communicate a foundational knowledge of childcare or a childcare career
3	Average	Essay communicates a foundational knowledge of childcare and/or a childcare career
4	Above Average	Essay communicates a foundational knowledge of childcare, a childcare career, service, leadership, and/or high moral character
5	Excellent	Essay communicates a foundational knowledge of childcare, a childcare career, service, leadership, high moral character, emotional maturity, responsibility, professionalism, and/or accountability