Student Enrollment Agreement

This agreement, together with the US Nanny Institute Catalog and Policies, constitutes a binding contract between the student and the US Nanny Institute upon acceptance by the US Nanny Institute. Read this enrollment agreement thoroughly and then sign. Upload the signed form online in your student portal.

Part I – Student Information

First Name:
Middle Name:
Last Name (Surname):
Preferred Name:

Birthdate:
Mailing (Street):
Mailing (City, state):
Mailing (post code, country)

Email:
Phone:

Ethnicity:
☐ American Indian or Alaska Native ☐ Hispanic or Latino ☐ Asian
☐ Black or African American ☐ White or Caucasian ☐ Two or more
☐ Native Hawaiian or Pacific Islander ☐ Prefer not to answer
☐ Middle Eastern or North Africa ☐ Other

Gender:
☐ Woman ☐ Man ☐ Prefer not to answer
☐ Non-Binary ☐ Other

How did you hear about the US Nanny Institute? **Check all that apply**.

☐ Google or search ☐ Person (family or friend) ☐ Facebook ☐ Webinar
☐ Google or Bing ad ☐ Person (an employer) ☐ Instagram ☐ Article/blog
☐ Chat GPT ☐ Person (another nanny) ☐ YouTube ☐ Podcast
☐ Gemini ☐ Person (another student) ☐ TikTok
☐ Other AI ☐ US Nanny Association ☐ LinkedIn
☐ Agency:
☐ Other:

Is someone other than you paying for this training

☐ No ☐ Yes, family member ☐ Scholarship
☐ Yes, employer
☐ Yes, other:

Part II – Select Program (Fees and Tuition)

All program requirements are due 90 days from enrollment. Classes start on day of enrollment and can be taken at student's own pace within the 90 days with a minimum of 10% of the program due each week. The $50 enrollment fee is non-refundable.

				Total
☐	Basic Childcare	10 clock hours	$50 enrollment fee, $300 tuition	$350
☐	Intermediate Childcare	20 clock hours	$50 enrollment fee, $650 tuition	$700
☐	Advanced Childcare	30 clock hours	$50 enrollment fee, $950 tuition	$1000
☐	Specialist Childcare	40 clock hours	$50 enrollment fee, $1250 tuition	$1300
☐	Professional Childcare	50 clock hours	$50 enrollment fee, $1550 tuition	$1600

Pay as You Go Finance Plan (Purchase 10 hours of classes at a time in sequential order):

☐	Intermediate only	10 clock hours	$50 enrollment fee, $300 tuition	$350
☐	Advanced only	10 clock hours	$50 enrollment fee, $300 tuition	$350
☐	Specialist only	10 clock hours	$50 enrollment fee, $300 tuition	$350
☐	Professional only	10 clock hours	$50 enrollment fee, $300 tuition	$350

Independent Programs:

☐	Newborn Care	20 clock hours	$50 enrollment fee, $650 tuition	$700

Upgrade to Professional Childcare:

☐	Newborn Care to Professional	$50 enrollment fee, $850 tuition	$900

☐ Other training option _____

☒ Full payment at time of signing enrollment agreement by credit card or PayPal

Part III – Cancellation and Refund Policies

Online Program Cancellation and Refund Policy

Should a student's enrollment be terminated or canceled for any reason, all refunds will be made according to the following refund schedule:

- Cancellation requires the submission of a Cancellation Notice (Form 108) by electronic mail to info@usnannyinstitute.com or by termination. Form 108 can be found in the student portal.
- If the US Nanny Institute does not accept the student or the student does not start any classes and cancels within (3) business days after making payment and requests a refund, then 100% of the tuition less the $50 nonrefundable enrollment fee will be refunded.
  Cancellation after payment through 10% of the program will result in a pro rata refund. The pro rata refund is computed based on whichever is greatest - the number of clock hours of courses completed to the total program clocks hours or the number of days since payment to the total number of days allocated to complete the program. Canceling after completing more than 10% of the program (courses and/or time allocated) will result in no refund.

- Refunds will be made within 30 days of termination of student's enrollment or receipt of Cancellation Notice (Form 108) from the student.

In-Person Training Cancellation and Refund Policy
Enrollment fees and tuition include faculty-led instruction, a workbook and a boxed lunch on Saturday and Sunday. Enrollment fees and tuition do not cover breakfast, dinner, transportation or any overnight accommodation. US Nanny Institute is not responsible for any incurred travel or accommodation costs. As the event has already incurred expenses (venue, program supplies, food, instructor travel), enrollment fees and tuition are non-refundable. If faculty-led training is canceled by the instructor or the student cannot attend, the tuition will be transferred to the online program or future instructor-led training sessions (if sessions are scheduled and space is available).

Part IV - Statement of Understanding

As a student at the US Nanny Institute, I agree to the following:

1. I understand I am expected to engage professionally and positively in the learning management community and on social media while a student and while seeking or employed as a Sitter, Nanny, or childcare provider.
2. I understand I am not permitted to share my account or log in information with anyone for any reason and all materials used in the courses and certificate programs, including video lessons, quizzes, and tests, are copyrighted and cannot be shared.
3. I understand all program requirements and policies are available online in the course catalog and policies. I acknowledge that I have received a copy and I have reviewed it in its entirety before enrolling. I understand it is my responsibility to familiarize myself with these policies.
4. I understand I have 90 days to complete all courses and program requirements from the Enrollment date. I understand I can take the program at my pace but to be eligible for a partial refund, I must complete at least 10% of the program each week during the first 4 weeks.
5. I understand that with successful completion of a program, I am authorized to communicate on resumes and professional sites such as LinkedIn and job posting board, the following: S Nanny Institute Certified in Basic Childcare, US Nanny Institute Certified in Intermediate Childcare, US Nanny Institute Certified in Advanced Childcare, US Nanny Institute Certified in Specialist Childcare, US Nanny Institute Certified in Professional Childcare, US Nanny Institute Certified eLearning Facilitator and/or US Nanny Institute Certified Newborn Care Specialist.
6. I understand that any controversy or claim arising out of or relating to the agreement or the breach thereof, shall be settled by arbitration. The number of arbitrators shall be one. The place of arbitration shall be Manatee County, Florida and Florida law shall apply.

Part V – Important Information

Grounds for Termination
I agree to comply with the rules and policies and understand that the US Nanny Institute shall have the right to terminate this contract and my enrollment at any time for violation of rules and policies as outlined in the Course Catalog and Policies. I understand that the US Nanny Institute reserves the right to modify the rules and regulation, and that I will be advised of any and all modifications.

Graduation Requirements
I understand that to graduate from the program and to receive the certification, I must successfully complete the required number of scheduled clock hours as specified in the catalog and on the Student

Enrollment Agreement, pass all written and verbal assignments, pass proficiency exams with at least an 80%, and satisfy all financial obligations to the US Nanny Institute.

Placement Services
I understand that if the objective of enrolling in this program is to gain employment, it is incumbent upon me to seek my own employment through my own endeavors. I understand that the US Nanny Institute has not made and will not make any guarantees of employment or salary upon my graduation. The US Nanny Institute will provide me with placement assistance, which will consist of online courses only. The US Nanny Institute is not responsible for employment decisions between myself and another entity.

Credentials
I understand that by enrolling, participating, and completing any educational course offered by US Nanny Institute, that the US Nanny Institute will provide me with the material and information necessary to satisfy the course requirements for the US Nanny Institute certification programs. The US Nanny Institute does not guarantee that I will pass any licensing or certification requirements of any state, governmental or oversight organization or association. I must ensure that I meet all other requirements to qualify to become licensed and/or certified. My failure to pass a licensing or certification examination or to fulfill any other licensing or certification requirement is beyond the control, fault, or cause of the US Nanny Institute or Amslee, LLC. I agree to fully release and waive any and all claims against the US Nanny Institute or Amslee, LLC and all agents, representatives, and volunteers relating to your failure to become licensed or certified or to pass any of the requirements to become licensed or certified by any state, governmental, or oversight organization, or association. This waiver is intentional, knowing, and voluntary and done on my behalf without any undue duress or influence by the US Nanny Institute, Amslee LLC.

Waiver of Liability
I hereby release, discharge, and agree to hold harmless Amslee, LLC and the US Nanny Institute, its trustees, agents, employees, representatives and volunteers, from any and all liability arising out of or in connection with my participation in the Childcare programs and/or job placement services. For purposes of this Release, liability means all claims, demands, losses, causes of action, suits or judgments or any kind that I or my heirs, executors, administrators, and assigns may have against the Amslee LLC or the US Nanny Institute, its trustees agents, employees, representatives and volunteers, because of a failure to pass any course or class or obtain any particular grades, personal injury, accident, illness, or death or because of any loss or damage to property that occurs to a person including me or to my property during the Childcare program and that results from any cause including but not limited to the passive or active negligence or other acts of Amslee LLC or the US Nanny Institute, its trustees, agents, employees, representatives and volunteers, other than fraud, willful misconduct, or a knowing violation of the law.

Indemnification
Notwithstanding any insurance coverage which may be in effect and in addition to any additional undertakings referred to herein, I will, to the extent allowed by law, defend and indemnify and hold harmless the US Nanny Institute, its trustees, agents, employees, representatives and volunteers (hereinafter collectively referred to as the “Releasee”) from any and all liability , claims, losses, expenses, judgments or demands including the obligations of Releasee on account of any similar agreement

Releasee has with me, including demands arising from injuries or death of persons and damage to property, arising directly or indirectly out of my participation in the Childcare program, save and except for claims or litigation arising from the willful misconduct of Releasee and I will make good and reimburse. Releasee for any expenditures, including reasonable attorneys’ fees that Releasee may have by reason of such matters, and if requested by Releasee, I shall defend such suit at my sole cost and expense.

Acknowledgement

This contract contains the entire agreement between the US Nanny Institute and myself, and no further modification or representation except as here in expressed in writing will be recognized.

NOTICE TO PROSPECTIVE STUDENTS: DO NOT SIGN THIS CONTRACT BEFORE YOU HAVE READ IT OR IF IT CONTAINS ANY BLANK SPACES. ALL SIGNERS HAVE RECEIVED AND READ A COPY OF THE BINDING DOCUMENT AND CATALOG.

No edits made by the student are accepted by the US Nanny Institute or any of its faculty or staff. The student's signature below represents acceptance of all the terms in the original, provided version of this agreement.

Please read the following statement carefully, then acknowledge that you have read and approved it by providing the information requested at the bottom of the page. Please note that an e-signature is the electronic equivalent of a hand-written signature.

By signing below, I confirm that the information provided on this application is accurate and true to the best of my knowledge. By my signature below, I certify that I have read, fully understand and accept all terms of this agreement. Please signify your acceptance by entering the information requested in the fields below.

Elizabeth Malson	
School Official Signature	Student Signature or e-Signatures
Elizabeth Malson, President	
Printed (First and Last Name)	Printed (First and Last Name)
August 27, 2026	
Date (mm/dd/yyyy)	Date (mm/dd/yyyy)